

## SUPPLY DIVISION WEEKLY REPORT

PERIOD ENDING 29 FEBRUARY 1984

I. Progress Report on Tasks Assigned by the DCI/DDCI:

None.

II. Items or Events of Major Interest that have Occurred During the Preceding Week:a. Follow-up on Classified  Contracts:

Central Control and Expedite Section began making contact with vendors on  contracts on 16 January. As projected, this action has proven to be beneficial to both Supply and Procurement Divisions. Expeditors can now provide status on these requests and update records with delivery information. A "remarks" field in the suspense record of ICS is being utilized to provide the results of follow-up with vendors. This information (date and person contacted, expeditor and delivery information) is most valuable in future follow-up. Statistics on  follow-up will be provided in the next weekly report.

b. TDY:III. Significant Events Anticipated During the Coming Week:

None.

## Distribution:

Orig &amp; 1- D/L

1- OL/MD

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